**Arlington Education Foundation**

**Innovations in Education Grants**

**Grant Application**

Innovations Grant Applications must be submitted electronically. To submit, you must email your completed application (as a Word or PDF file), along with any supplemental files, to [grants@aefma.org](mailto:grants@aefma.org). Note that applications are not complete until all required approvals/signatures are obtained – all applications must be approved by the building principal(s) or supervisor and your AEF school representative. Any proposals that request funding for technology must also be approved by the Assistant Superintendent for Curriculum and Instruction.

###### Project Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

###### Total Funding Requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

###### E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other participants / applicants \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name and Signature of Applicant Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name and Signature of Co-Applicant Date**

***All applications require a signature from your school’s AEF representative. Contact*** [***grants@aefma.org***](mailto:grants@aefma.org) ***if you need help determining who is the representative at your school.***

\_\_\_\_\_ I support this application at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ School.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name and Signature of School Representative Date**

***For all applications, the approval of the school principal is required, as evidenced below.***

\_\_\_\_\_ I support this application at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ School.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name and Signature of Principal and/or Supervisor Date**

***For technology-related applications, the approval of the Assistant Superintendent for Curriculum and Instruction is also required.***

\_\_\_\_\_ I support this TECHNOLOGY application at the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ School.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name and Signature of Asst. Superintendent for Date**

**Curriculum and Instruction**

**Program/Project Description**

**Project Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Provide an overview of your proposed project. Who will benefit from this project? What is the scope of the project? What does your project hope to accomplish?**
2. **Approximately how many students and teachers will be involved in the project? If the project includes a classroom component and the applicant is not a classroom teacher, then the proposal must include the names of the teachers who will be involved and describe their roles and levels of involvement. (In this situation, it is advisable to have one of the teachers sign the proposal as a co-applicant.)**

**\_\_\_\_\_\_\_\_ Students \_\_\_\_\_\_\_\_ Teachers**

1. **Innovations Grants support innovative and creative teaching and learning projects in Arlington Public Schools. How is the proposed project innovative and creative?**
2. **Innovations Grants support projects that transform learning in specific and visible ways. How does the proposed project affect learning and/or the curriculum?**
3. **Is this a pilot project that could be duplicated by other teachers, classrooms, or schools?**
4. **Provide an estimated timeline for the project, including start date, key milestones, date of completion, and date you expect to submit your final evaluation.**
5. **Project/Program Budget Request**

**A detailed budget must be provided by all applicants.**

###### PROJECT TITLE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL AMOUNT REQUESTED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide a *detailed* project budget. Include the total cost of the project, the amounts available or pending from other sources (including other grants submitted), and the amount requested from AEF. AEF does not purchase goods, services, or registrations on your behalf. To procure these, you may either purchase yourself using a credit card and request reimbursement, or obtain a purchase order from APS (please note that Amazon is not an approved vendor with APS).